



Respectful, Responsible, Safe & Prepared

BUILDING AND GROUNDS COMMITTEE MEETING MINUTES

April 5, 2022 – 5:30 p.m.

Waupaca High School Community Room and [Live Stream](#)

Welcome and Call to Order:

The meeting was called to order by Committee Chairperson Steve Klismet at 5:30 p.m.

Roll Call:

Present in the WHS Community Room: All members of the Committee were present (Chairperson Steve Klismet, Dale Feldt, and Steve Hackett). Additionally, Board members Stephen Johnson, Betty Manion, Mark Polebitski, and Patrick Phair were present.

Also Present:

Present in the WHS Community Room: Ron Saari, Sandy Lucas, Carl Hayek, Matt Vassar, and the District's custodial staff. Attorney Tony Wachewicz was present via phone.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Steve Hackett to approve the agenda as presented. The motion carried unanimously on a voice vote.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Replacement of Contracted Custodial Services with District Employees:

Director of Business Services Carl Hayek pointed out that the District's custodial employees were in attendance at tonight's meeting, emphasizing that they are all experts in cleaning protocols and will train the new employees if this recommendation is approved.

Mr. Hayek advised that the District is now in a position to restructure the custodial department, and provide the second shift custodial services more efficiently and effectively than by continuing the relationship with our current custodial contracted service provider. This would, however, mean the District would need to hire 13 new custodians, which we believe would come at a cost savings. He further advised that the cost analysis supports such a change, as there have been both internal and external structural changes with our current provider that have affected our overall satisfaction with their service.

In addition, Mr. Hayek advised that because of our investment in our HVAC infrastructure, an internal certified HVAC Technician position would best serve our District. This highly trained individual would be onsite to make sure that all components are safe and operating to their highest capacity. He advised that this can be accomplished by not replacing the open building and grounds position and instead use those funds to help cover the cost.

Mr. Hayek added that as a District employee, there is a sense of ownership and commitment to the District, which better serves our stakeholders.

Many of the Board members expressed their sincere gratitude for the custodians' important work and all that they do, particularly during COVID and helping to keep our staff and students safe.

Mr. Hayek also advised that the HVAC position would report to Building and Grounds Supervisor Matt Vassar. He shared that if this plan is approved at the April 12th Board meeting, the District will be in compliance with the service agreement with our current custodial contracted service provider and we will satisfy our contractual agreement with them. Then the new positions will be posted and he will entertain all applicants. The new positions will start July 1, 2022, as the contract with our current provider goes through June 30.

A motion was made by Dale Feldt and seconded by Steve Hackett to make a recommendation to the full Board at the next regular Board meeting to terminate the District's service agreement with Compass Group USA Inc. as presented. The motion carried unanimously on a voice vote.

A motion was made by Steve Hackett and seconded by Dale Feldt to make a recommendation to the full Board at the next regular Board meeting to restructure the District's custodial department by replacing our contracted custodial services with District employees only beginning with the 2022-2023 school year as presented. The motion carried unanimously on a voice vote.

A motion was made by Steve Hackett and seconded by Dale Feldt to make a recommendation to the full Board at the next regular Board meeting to not replace the vacant building and grounds position and hire a certified HVAC Technician instead, as presented. The motion carried unanimously on a voice vote.

Adjournment into Closed Session:

A motion was made by Dale Feldt and seconded by Steve Hackett to adjourn into closed session pursuant to Wis. Stats. § 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and § 19.85(1)(g), Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically regarding the Comet House. The motion carried unanimously on a roll call vote at 5:52 p.m.

The Committee did not reconvene in open session.

Adjournment:

A motion was made by Dale Feldt and seconded by Steve Hackett to adjourn the meeting at 6:55 p.m. The motion carried unanimously on a roll call vote.